



Natrona County Parks Department  
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#### Minutes

Natrona County Parks Board

August 18, 2016

The Natrona County Parks Board met at the Roads, Bridges and Parks Dept. office. Members in attendance were Stuart Hill, Jim Miller, Steph Connolly, Jennifer Frontiero, Roy Buck and Teresa Corkill. Brian was absent. Also in attendance Dick O'Hearn and Glenna Nash.

Stuart called the meeting to order. Jim motioned to approve the July 28<sup>th</sup> minutes, seconded by Jenn. Motion carried.

#### Lake Update

- RV Full-Hookup Campground – The BOCC directed Dick to make an amendment to CEPI's contract. They are also considering rescinding the Notice of Award with High Plains Construction, possibly rebidding the project. Dick is opposed to this. Dick will be meeting with High Plains, CEPI and 2 Commissioners later today at CEPI's office.
- Cabin/Trailer Leases will be printed and mailed. Teresa is concerned about the clause that does not allow lease to be carried on by family. That clause was included in the old lease. The lottery and site modification process guidelines are posted on the County web site.
- Hothouse Appraisal Group – Will perform the Marinas "market value" site visit tomorrow. Their report should be completed by Sept. 11<sup>th</sup> and ready for the first advertisement. The lease will be a 25 year term that coincides with the MOU. The Alcova Marina will be torn down and rebuilt. It must have a new electrical service. Stuart mentioned that their MOU has to be approved by the BOR. Between Oct 10-14 the committee will consider written proposals for Marina Concessionaires. Teresa, Stuart and Brian will serve on the committee.
- OWW Lagoon re-oxygenation – On July 5<sup>th</sup> Travis noticed a strange look and smell. Some type of chemical has damaged the Lagoon. After consulting with experts, special microbes are being used to re-oxygenate it. DEQ has looked at it and it appears that it is improving.

#### Mountain Update

- Kiosk maps and trail signs – Dick and Rod Aaker toured various areas, Lodge, Skunk Hollow and Jacobson's Hut. Rod suggested a hinged map that would open up to show a larger Nordic map for ski season and the bike trails in summer. There will be more vertical signs, working on proofs now. Teresa suggested posting the different rules for each season. Roy and Jim are concerned that we are running out of time to get this done before the snow flies. Dick said he will expedite getting the trail intersection signs and the ski loop signs. He will have them prior to the Oct. 2<sup>nd</sup> Nordic Day.

- Rotary Park – Traffic Control Devices. Dick presented a map and went over signage and the short term /long term parking areas. Trying to maximize what we have with minimal funding. Steph expressed concerns about winter parking and having to back out of spaces when the snow berm is there.
- Beartrap – Dick purchased a new swing set and would like direction where to place it. He was considering placing it adjacent East Shelter. Jenn is concerned about placing it before knowing what we are doing with the shelters. Dick will hire a contractor to install it.
- Biathlon Venue – The FlashCam installation will be postponed until spring. Stuart questioned the fact that it was originally purchased for use at Rotary. Dick thinks that Biathlon is more pressing to protect their equipment. Dick said it will require a lot of support from the IT Dept. Jenn says that if it is used at Biathlon then they need to be responsible for purchasing the laptop or whatever is needed to operate it. Dick said it could be moved. Jenn question whether it would be moved. Both Jenn and Jim feel that Biathlon needs to pay for it if it is going to be installed there. Stuart questioned if S.O. can actually use the information for prosecution. Steph said it would be more cost effective to purchase another camera rather than move this one around.
- Ponderosa Park restoration – WARM insurance claim reopened. Bob Debyah has continued with clearing and removal of timber into the Park. WARM has requested quotes from the manufacturer for the shelter. We should be able to salvage the walls on the outhouse. Dick is looking into it. Dick said that KLJ is recommending a parking area. Teresa would like to work with Steph to establish ATV trails in the park. Dick suggested working with the Snow Gypsies. Steph asked if we have mapped trails in the area. She also said we should work with the various groups to help obtain easements for connectivity. Roy wants to work on multi-use trails.

### **Eclipse Update**

- 6 campgrounds are now available for rental through the Casper Event Center Box Office. If these 6 sell out more will be added.

### **Other Business**

- One-Day Concession License – Dick is working on one but not complete yet.

### **Board Comments**

- Jenn regretfully submitted her resignation from the board.
- Stuart asked where we are on Sandy Beach. Dick is planning on working on that in the off season. Stuart would like a couple porta-pots by the dam parking area and also a couple of docks.
- Jim asked where we are on the Biathlon MOU. Dick said he is waiting on County Legal.
- Jim said the paint on the Lodge is peeling badly. Dick will follow up with the contractor to see if the paint is warrantied. Jim said the Nordic Club will paint Jacobson's Hut on Oct. 2<sup>nd</sup>.
- Jim asked about the wood project on trails with the City. Dick said contract is to Sept. 30<sup>th</sup>. Jim also wanted to know about Colman's timeline to get their trees out. Dick said skidding of those trees has to be complete to get their final payment.

### **Adjournment / Next Meeting Date**

- The next meeting date is Sept. 15<sup>th</sup> at 7:00 am There being no further business, meeting adjourned.